

PROFESSIONAL SUMMARY

Energetic and detail-oriented professional with a strong ability to adapt quickly to new environments and challenges. Possesses foundational knowledge in operations management and excellent analytical and problem-solving skills. Committed to streamlining processes and enhancing operational efficiency to drive organizational success.

EDUCATION

Bachelor of Science, Business Management Information Systems, San Jose State University

2024-2026

Relevant Coursework

BUS4 92 - Introduction to Business Programming (Python)
BUS4 112 - Database Management Systems (SQL)
BUS4 111 - Networking and Data Communications
BUS4 110A - Fundamentals of MIS
BUS4 110B - Systems Analysis and Design
BUS5 140 - Fund of Operations Management
BUS3 160 - Fundamentals Management & Organizational Behavior

Moorpark College, Moorpark, CA

2021-2023

Pre-Requisites Completed, Economics

EXPERIENCE

Operations Specialist Intern at Vesta Teleradiology

June 2025 to August 2025

- Provided operational and administrative support in a fast-paced radiology environment.
- Became skilled in using healthcare database software such as Ramssoft, Emsow, and Radmapping+.
- Trained and became proficient in handling inbound and outbound communication with hospitals, radiologists, and physicians while sending patient information.
- Managed critical situations such as code strokes, STAT requests, and QA issues.
- Served as a trusted team member and first point of contact for incoming calls and inquiries, handling high-volume communication with professionalism and integrity.

SKILLS

- Healthcare Communication
- Strong Interpersonal and Teamwork Skills
- Experience with Python and SQL
- Medical Software and IT Proficiency
- Radiology Workflow Support
- Microsoft Excel and Data Logging

REFERENCES

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