

**An Nguyen**  
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## EDUCATION

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<b>San José State University</b> <i>Bachelor of Science, Major in Mangement Information System</i>	August 2023 - June 2025 San Jose, CA
<b>Evergreen Valley College</b> <i>Associate of Science, Major in Business Administration</i>	January 2019 - June 2023 San Jose, CA

## SKILLS

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**Technical:** Microsoft Office (Excel, Word, PowerPoint), Google Suite (Doc, Sheets, Slides).  
**Business:** Leading and coaching, customer service.  
**Languages:** English and Vietnamese.

## WORK EXPERIENCE

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**2020 Companies** September 2023 - December 2023

*Samsung Experience Consultant Lead*

- Introduce and advise customers by providing information on Samsung products and both Samsung and Best Buy services.
- Ensure that consumers have the latest and most relevant product information available when making a purchase decision.
- Train and give Best Buy employees the insights of Samsung products, spectifactions, features, and promotion.
- Responsible for accurately tracking and communicating all activity to Retail Operations.
- Ensure Samsung’s retail brand standards are maintained by regularly inspecting all Samsung branded displays and marketing materials.
- Accurately document and report sales.

**Hertz Car Sales, Inc.** June 2022 - December 2022

*Car Sales Consultant*

- Consult prospective customers on a suitable vehicle that best fits their day-to-day functions and personal goals.
- Follow up with leads via phone calls and emails to secure a showcase appointment with their vehicle of interest.
- Prepare vehicles ready for a test drive
- Assist customers in arranging car checkups and repairs.
- Achieved monthly quotas in sales and other services.

**Gentle Monster, Inc.** December 2021-May 2022

*Sales Associate*

- Warmly greet customers, assist them in merchandise selection and the transaction process.
- Place extensive/complicated batch orders.
- Log incoming and outgoing items on the inventory list.
- Keep the facility organized at the start and end of shifts.
- Collaborate with team members to provide a smooth flow and amplify revenue.