

Abdul M. Zain

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Objective: Seeking an internship or part-time role as a front-end engineer or project manager

Education

B.S., Business Administration, Concentration in Management Information Systems Dec. 2024
San Jose State University, San Jose, CA, GPA: 3.7

A.S. Business Administration Emphasis in Management May 2021
Chabot College, Hayward, CA, GPA: 3.7

Certifications

Google Project Management, Coursera (in Progress) July 2023
Meta Front End Developer, Coursera (In Progress) Sept. 2023
Digital Marketing, Google Digital Garage Jan. 2021

Technical Skills

Technology: Python, Database Management Systems, Google Suite, Microsoft Office, Social Media

IT Techniques: Web Development, Information Technology Support, Software Development, Marketing

Experience

Web Developer (Profile Information Form Project), Mimo Aug. 2022 - Present

- Execute assignments with use of web applications, scripts, and programming languages such as HTML, CSS, JavaScript
- Develop fixes for found issues or defects
- Implement and perform test procedures to guarantee integrity of external and internal interaction
- Analyze written code to make sure it complies with standard set functions across all devices

Capstone Challenge in the Braven Accelerator - Project Manager Feb. 2023 - May 2023

- Designed an app prototype to help SaverLife expand its market to include young adults
- Led the group by developing the project management plan, performing check-ins, coordinating deliverables, and facilitating virtual communications
- Presented the prototype to a group of 60+ people, including industry professionals, leadership coaches, and other college students.

Front-Desk Receptionist, City Sports Club, Hayward, CA June 2021 - Feb. 2023

- Provided superior customer service to members and guest, addressing inquiries and resolving issues to ensure satisfaction
- Managed membership-related functions including sign-ups, cancellations, contact/billing updates, unpaid balance collections, and membership transfers

Volunteer Board Member CARP, Hayward, CA Aug 2019 - Present

- Facilitate discussions to promote spiritual growth of college students
- Organize and instruct weekly club meetings via Zoom

Activities

Member, Management Information Systems Association (MISA), SJSU Sept 2022 - Present

Soccer Player, Fiji Soccer Association (FSA), USA July 2019 - Present