

Barik Sandhu

San José State
University Business
Administration & M.I.S.
Student

Barik Sandhu

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Hayward | San José

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Hard & Soft Skills

Proficiency in computer hardware, software, and programming languages (Python, HTML, CSS)

Experienced in Microsoft Office Suite and data entry

Practical clerical and administrative experience

Cold-calling and communication

Public speaking, leadership, and team-coordination

Fluent in languages of Spanish, Hindi, and Punjabi

Experience

The Jakara Movement | Census & Voter Registration Phone Banker

July 2020 - November 2020, Hayward, CA

Description:

Advocated for the completion of the census and for general voter registration

Helped walk people through the process by phone, email, and website

Our team contacted nearly 100,000 individuals in California

Notable Skills:

Communication and team collaboration

Technical literacy and system interface competence

Education

San José State University | B.S. in Business Administration (Management Information Systems Focus)

August 2023 - May 2025, San José, CA

Relevant Projects:

Completed SDLC Project in Information Systems Analysis and Design Course (BUS4-110B)

Notable extracurriculars:

Member of SJSU MIS Association

Ohlone College | A.S. Degree in Business Administration

August 2021 - May 2023, Fremont, CA

Other Credentials:

Certification in Accounting

A.A. in Business

A.A. in Economics

A.A. in Human Development

A.A. in Language Arts

Notable extracurriculars:

Member of Ohlone Business Society, Sikh Student Association

Mission Valley ROP | Certification in Computer Science & Digital Electronics

August 2020 - June 2021, Fremont, CA

Relevant Projects:

Website Development (HTML, CSS, JavaScript)

Python Program Development

Practical Hardware Applications with Arduino, Raspberry Pi

Irvington High School | High School Diploma

August 2017 - June 2021, Fremont, CA

Notable extracurriculars:

CA State Seal of Biliteracy in English and Spanish

President of Sikh Honors & Service Society

Member of Future Business Leaders of America, Speech and Debate

Volunteer work with Watershed Project, American Red Cross, and Jakara Movement
