

Brandon La

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Objective

Student currently studying to gain a degree in Business Administration. Ready to develop new skills and grow knowledge by gaining practical experience.

Education

San Jose State University, San Jose, CA

Expected - May 2025

B.S., Business Administration, Concentration in Management Information Systems

- **Relevant Coursework :** Networking and Data Communications, Introduction to Business Programming

De Anza City College, Cupertino, CA

September 2018 - June 2021

A.S., Business Administration

Experience

Jose Valdes Math Institute, San Jose, CA

June 2019 - July 2019

Teacher's Assistant

- Perform duties and deliver direct services to students, parents, teachers, and the institution.
- Assist classroom instructors with organizational needs including filing reports, grading paperwork, and taking attendance.
- Observed students to identify individuals in need of additional support and developed strategies to improve assistance.
- Consistently kept a clean classroom and working environment by abiding proper sanitary regulations for student health and efficiency.
- Coordinate with other team members to satisfy disputes between audiences such as teachers, staff, students, and parents.

Skills

- Microsoft Excel
- Microsoft Powerpoint
- Python
- Adaptability
- Organization
- Strong verbal communication

Activities

Andrew Hill High School Associated Student Body Representative (2015 - 2017)