



# DANIELLE CONNELLY

Danielleconnelly16@gmail.com | 601-433-3309 | San Jose, CA 95113

## Summary

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Motivated business student at San Jose State University, pursuing a Bachelor's in Accountancy. Background in Computer Science with programming knowledge. Seeking an internship to apply analytical skills, teamwork, and customer service expertise in a dynamic business environment.

## Skills

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- Microsoft Excel
- Bookkeeping
- Email Management
- Cash Handling
- Inventory Stocking
- Microsoft Office Suite, Google Suite
- Supply Restocking
- Sales Technique
- Strong Work Ethic
- Team Member Support
- Customer Service Representative
- Python, Html & CSS, Java, and C++

## Education and Training

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- **2024 - Present**
  - SAN JOSE STATE UNIVERSITY | San Jose, CA  
***Bachelor's in Business Accountancy*** (Expected May 2027)
- **2021 - 2022**
  - JONES JUNIOR COMMUNITY COLLEGE | Laurel, MS  
***Associate of Arts in General Studies***

## Employment History

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Kroger | Laurel, MS  
**Deli Associate (Part time)**  
02/2022 - 05/2024

- Greeted customers, answered questions, and recommended specials to increase profits
- Participated in weekly team meetings discussing new menu items or promotions
- Processed cash and credit card payments, promptly returning receipts, coins, bills and payment cards to customers
- Maintained high standards of customer service during high-volume work shifts and fast-paced operations
- Documented and entered special orders for event catering and party trays
- Managed high-pressure situations by remaining calm and professional, effectively resolving customer conflicts and ensuring satisfaction
- Trained new hires on deli procedures and customer service standards, improving team efficiency
- Assisted with ordering supplies and managing inventory to prevent shortages.

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## Relevant Coursework

- Financial Accounting
- Managerial Accounting
- Marketing Principles
- Microeconomics & Macroeconomics
- Computer Science Fundamentals
- Introduction to Programming