

DAU SU

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Objective: Motivated and detail-oriented Management Information Systems student with hands-on experience in customer service, inventory management, and team leadership. Passionate about problem-solving, efficiency, and creating positive customer experiences. Seeking opportunities to grow and develop skills in business operations and technology-driven environments.

EDUCATION

San Jose State University – San Jose, CA **2024 - Expected 2026**
Bachelor's Degree in Business, Management Information Systems

De Anza College, Cupertino, CA **2021 - 2024**
Transfer program in Business

SKILLS

- Communication, Quick learner, Multi-task, Problem-Solving
- Management Organization, Customer Service, Team Leadership
- POS System Operation, Inventory Management
- Typing, Bilingual
- Powerpoint, Google Docs, Google Sheets, Microsoft Word, Excel, Adobe

EXPERIENCE

T4 – Milpitas, CA July 2020 – August 2022
Shift Lead, Kitchen Prep & Barista, Server

- Led shifts to ensure smooth store operations and team coordination.
- Managed inventory, restocking supplies, and ensuring product quality.
- Provided excellent customer service, handling orders, complaints, and special requests.
- Trained new employees on store procedures, drink preparation, and customer interaction.

Seadrift Seafood Inc. – San Jose, CA September 2022 – Present
Server

- Greet customers warmly, seat them, and guide them through the menu.
- Provide recommendations and clearly explain menu items and pricing.
- Process orders efficiently using the POS system while ensuring accuracy.
- Work collaboratively with kitchen staff and management to ensure smooth service.