

# David Chung

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## CERTIFICATES

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**American Red Cross** (*Lifeguarding with CPR/AED for Professional Rescuers and First Aid*)

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## PROFESSIONAL EXPERIENCE

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**Real Estate Solutions Provider, Detail LLC** Jul 2020 – present

- Nurtured relationships and followed up with investors and agents to finalize the sales cycle
- Introduced marketing strategies and sales programs to 30+ clients a day
- Implemented sales training to close transactions worth up to \$5,000 a month
- Helped maintain a good standing relationship with all current and past clients
- Promptly tended to client concerns in a courteous, professional manner

**Seasonal Preschool Camp Counselor,** Jul 2019 – Jan 2020  
*Camp Keff at the Peninsula Jewish Community Center* Foster City

- Monitored campers indoors and outdoors to ensure safety and enjoyment
- Ensured camp policies were enforced
- Responded rapidly to parental concerns with telephone calls and emails
- Collaborated with twenty peers to implement Jewish-related activities on a daily basis for a group of preschoolers
- Coordinated activities surrounding important Jewish holidays including Shabbat

**Busboy, Tokie's Japanese Restaurant** May 2017 – Sep 2018

- Maintained and monitored cleanliness, sanitation, and organization of assigned station and service areas
- Completed all side duties as assigned
- Communicated with guests as well as co-workers in order to provide the best service
- Set-up venues or work areas
- Handled customer complaints resourcefully and in a timely manner

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## EDUCATION

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**B.A in Business Management Information Systems, San Jose State University**

**Leadership:**

- Executive Committee of Pi Alpha Phi Organization
- Executive Committee of Alpha Kappa Psi Organization

**Volunteer/Philanthropy:**

- Organized a social media fundraiser campaign for EBAYC, East Bay Asian Youth Center, and raised \$2500+ within 2 months
- Provided valuable support to ministry teams in performing church activities for the First Presbyterian Korean Church
- Lead and provided guidance to up to 10 youth group members of the church during weekly sports lessons

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## SKILLS

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- Leadership
- Communication
- Organization
- Teamwork
- Sales/Marketing
- Customer Service