

Dominic Ravara

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2865 Montair Way
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Driven undergraduate currently completing a bachelor's degree in management information systems. I am looking for an opportunity to leverage my understanding of business fundamentals, management, and technology. Extremely committed to understanding how businesses manage and receive information within.

SKILLS

- Accuracy and attention to detail
- Time Management
- Adaptability and flexibility
- Reliability
- Team-driven
- Accounting
- Java Script
- Microsoft Excel
- Microsoft Word
- Visual Basic

EXPERIENCE

2022 - present

Pharmacy Technician, CVS Pharmacy – Fremont, CA

- Assisted the pharmacist with major technical responsibilities such as directing customer traffic, pick up, drop off, vaccinations, insurance rejections, QT and QP, StrongPak, outside vendor orders/returns.
- Worked with customers at the front (pick-up) and conducted privacy checks to gather the correct medication. Marketed vaccinations such as flu, covid, shingles, etc, and met monthly vaccination quotas.
- Corrected any issues customers had at drop-off. Fixed any insurance issues through rebilling and ensured their copay was correct. Processed medication customers brought in/previously had on file.
- Consistently kept up with QT pages, fixing any third-party rejects, DUR rejects, insurance problems. Processed new prescriptions sent in by prescribers (eFax).
- Ensured inventory in the pharmacy was up to date and returned any medication on hand through StrongPak.

2019 – 2020

Physical Therapy Intern, iMotion Physical Therapy – Fremont, CA

- Served as a physical therapy intern in my senior year of high school.
- Communicated and performed standardized PT evaluations, helped develop workout plans, and documented patients' progress in a timely manner.
- Instructed patients through recovery practices including anti-gravity treadmill, ice and stim, and therapeutic ultrasound.
- Cleaned patients' tables after evaluations, restocked towels, hot and cold packs, and maintained the functionality of machines and equipment.
- CPR Certified.

2020- present

DoorDash Driver, DoorDash -

- Developed financial and time management skills while maintaining full-time student status.

EDUCATION

06/2021- 08/2022 (dual)

BA, Management Information Systems, De Anza College – Cupertino, CA

08/2020-present

BA, Management Information Systems, San Jose State University –San Jose, CA

Graduated 06/2020

High School, James Logan High School – Union City, CA

- Academic Honor Roll all four years.
- MVR0P Medical Occupations Student of the month
- Basketball Captain who led multiple 90% win seasons.