

# Eunice Elefante

Hayward, CA | (510) 314-3645 | [eeuelefante@gmail.com](mailto:eeuelefante@gmail.com)

## EDUCATION

### **B.S in Business Administration,**

08/2021 - Present

### **Concentration in Management Information Systems (MIS)**

San Jose State University, San Jose, CA – GPA: 3.2

Expected Graduation: May 2023

**Related Coursework:** Introduction to Business Programming, Systems Analysis and Design, Database Management Systems

### **A.S.T in Business Administration**

Chabot College, Hayward, CA – GPA: 3.61

Graduation Date: Spring 2021

## PROJECT EXPERIENCE

### **Pandas Project, SJSU**

- Collaborated with a team of three students to create a coding project
- Developed new business recommendations using Python programming language and six analytics to influence continuous improvements within the company's sales

## WORK EXPERIENCE

### **Sales Associate, Forever 21, Newark, CA**

09/2018 - 12/2021

- Monitored store inventory using SMB Inventory Software
- Managed over 45 financial transactions with the POS system per day
- Addressed customers on purchases based on interests, promotions, and other sales and preferential parameters
- Responded to customers' needs and developed positive customer relationships through friendly greetings, answering questions, and assist in daily store operations while they shop

### **Sales Representative, MarketSource Inc., Hayward, CA**

06/2017 - 09/2018

- Communicated with sales representative team to determine the best products to promote
- Increased sales goals by at least 10% by demonstrating and promoting products

## SKILLS

**Languages:** Bilingual in English and Tagalog

**Technical:** Proficient in Microsoft Word, Microsoft Excel, and Python

Eunice Elefante

Hayward, CA 94545

[eeuelefante@gmail.com](mailto:eeuelefante@gmail.com)

(510) 314-3645

