

Eric Tran

San Jose, CA 95121
eqtran1224@gmail.com
+1 408 649 4517

Business Administration major seeking work experience to further expand my knowledge on how a business flows. An organized and dependable candidate successful at managing multiple priorities with a positive attitude. Willingness to take on added responsibilities to meet team goals.

Authorized to work in the US for any employer

Work Experience

Barista/Cashier

R&B Tea Silver Creek - San Jose, CA
October 2021 to Present

- Learned about brewing methods, beverage blends, food preparation and presentation techniques to improve customer service and product quality
- Welcomed customers, highlighted specials or new items on menu, answered questions and accepted orders and payments
- Connected with customers and gave each person positive experience to promote long-term loyalty

Education

Bachelor's degree in Management Information Systems

San Jose State University - San Jose, CA
January 2023 to Present

Associate's in Business Administration

Evergreen Valley College - San Jose, CA
June 2020 to December 2022

High school diploma

Silver Creek High School - San Jose, CA
August 2016 to June 2020

Federation of Young Vietnamese Volunteer - Van Lang in Vietnamese

Gunderson High School - San Jose, CA
August 2009 to June 2018

Skills

- Barista experience (1 year)
- Cashiering
- Cash Handling

- Serving Experience

Languages

- Vietnamese - Fluent