

GA

Gilbert Arreguin

Professional Summary

Security-focused and diligent Guard skilled at protecting personnel and premises. Responds and acts appropriately to situational assessments, including criminal acts and fire and medical emergencies remaining alert, attentive and vigilant at all times. Anticipates trouble and takes steps to intervene and diffuse using keen eye for detail.

Work History

Prosegur- Security Guard

San Jose, CA

7/2024 - present

Provide high-level security services for clients, including monitoring surveillance systems and conducting regular property checks.

Patrol premises, including buildings, grounds, and restricted areas, to detect security violations and hazards.

Maintain security by enforcing rules, regulations, and protocols to prevent unauthorized access and maintain order.

Respond quickly and effectively to emergencies, ensuring safety and security of staff and visitors.

Liaise with law enforcement and emergency responders during incidents, ensuring effective communication and action.

Prepare detailed incident reports for security breaches or unusual occurrences.

Allied Universal Security Services - Security Guard

San Jose, CA

2/2022 – 6/2024

Greeted guests professionally and courteously to cultivate a Welcoming atmosphere while making safety a top priority.

Remained calm, assertive, and mindful to think critically and problem solve stressful situations.

Secured premises and personnel by patrolling property and monitoring surveillance equipment.

Responded quickly to incidents and assessed active situations for security concerns.

Checked identification of people entering and exiting facility to eliminate unauthorized visitors.

Updated shift logs and produced daily reports to document security activities and specific incidents.

Issued access cards to authorized personnel to monitor access points.

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Skills

File and Records Management

Microsoft Excel

Document Preparation

Verbal and Written Communication

Safety and Security

Visitor Management

Safety Procedures

Packaging and Mail Receiving

Teamwork

Complex Problem-Solving

Education

Expected in 6/2026

San Jose State University

No Degree: Business

06/2022

Milpitas High School

Milpitas, CA

High School Diploma