# **Summary**

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| * A diligent and earnest soon-to-graduate student with a foundation in Management Information System (MIS) together with a solid understanding of business processes, database management, and data analysis currently seeking an internship opportunity to apply my academic knowledge and make meaningful contributions to real-world projects in a dynamic and challenging environment. * Being equipped with excellent communication and management skills, analytical thinking, and an open mindset, I am willing to take on any responsibilities to meet the organization’s goals. I believe that my education, skillset, and experience make me a potential candidate for the **[Position]** at **[Company].** |

# **education**

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| San Jose State University   * Bachelor of Science in Management Information System (MIS) * *Relevant Coursework:* Fundamentals of Management Information Systems, Database Management, Systems Analysis and Design, Business Intelligence and Analytics, Project Management, Data Warehousing, Information Security and Privacy | San Jose, CA  Dec 2025 |
| Ohlone Community College  Associate of Science in Computer Science | Fremont, CA  May 2022 |

# **work experience**

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| **Happy Lemon Boba shop**  Barista and Supervisor | Newark, CA  Sep 2021 – Present |
| * Demonstrate leadership as a supervisor at Happy Lemon boba shop, overseeing daily operations, managing staff schedules, and maintaining a positive work environment. * Prepare high-quality beverages, including bubble teas and specialty drinks, maintaining consistency in taste and presentation to meet the company's standards. * Deliver outstanding customer experiences by providing prompt and friendly service, ensuring customer satisfaction. | |

# **PROFICIENCIES**

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| * **Technical skills:** SQL, Python, CSS, HTML, SQL Server, Microsoft Office (Excel, Word, and PowerPoint), * **Professional skills:** problem solving, decision making, project management, ability to work in a fast-paced environment, strong sense of responsibility, willingness to learn and improve. * **Language:** English, Vietnamese |

# **projects and achievements**

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| **Self-Service Ordering System** | Jan 2023 |
| * Utilized Python programming language to create and optimize the ordering system, showcasing technical proficiency and innovation in enhancing customer engagement. * Developed a user-friendly screen for customers to place beverage orders independently, enabling a seamless self-service experience. * Implemented an interactive menu feature allowing customers to explore the entire menu, make selections, and view the total cost before and after tax with a simple click, enhancing the ordering process. | |