

HARVINDER KAUR

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CAREER SUMMARY

Enthusiastic and analytical student pursuing a BA in Business Management and Information Systems at San Jose State University (Expected Graduation: Dec 2026). Leveraging experience as a Technical Product Manager Apprentice at Apple, coupled with skills in Java, SQL, and Agile methodologies, to contribute to innovative product development. Seeking to apply analytical expertise, collaborate cross-functionally, and drive customer success within a dynamic and impactful environment.

PROFESSIONAL EXPERIENCE

TECHNICAL PRODUCT MANAGER APPRENTICE | Apple | Sunnyvale, CA

Feb 2025 – present

- Led end-to-end solution design for Apple's service management products: functional analysis of business requirements, systems impact analysis, integration design documentation, and cross functional design presentation to engineers and global stakeholders
- Collaborated cross-functionally across multiple job functions, locations, and levels to drive Solutions Architect process, research systems, and gather business requirements to design cost-effective technical & non-technical solutions
- Managed and analyzed IT technical tickets, providing solutions and ensuring timely resolution of technical issues
- Developed detail-oriented solutions design documents to communicate complex technical solutions to engineering teams, enabling efficient task management
- Assisted in Apple's Machine Learning service to enhance training data
- Contributed heavily on disclosed projects with discretion and integrity
- Organized and hosted an in-person Apprentice Meet-Up at Apple Park for 20+ participants
- Planned, organized, and executed a Farewell Potluck for the apprentice cohort, managing logistics, coordinating with team members, and ensuring a successful event for 40+ attendees, demonstrating project management and teamwork skills

LAB TECH I & II | Kaiser & Good Samaritan | Oakland, CA & San Jose, CA

Jan 2021 – Jan 2023

- Handled confidential patient data with discretion, adhering to HIPAA regulations while prioritizing time sensitive procedures
- Independently processed urgent ER specimens, coordinating with testing departments to ensure timely & accurate results with 98% accuracy
- Communicated with physicians, hospital staff, and clients to ensure smooth operations
- Maintained Inventory records and assisted in the correct ordering of equipment & supplies

PHLEBOTOMIST | Stanford & UCSF | San Francisco Bay Area

Jan 2019 – Jan 2021

- Provided hospitality and genuine care to each patient while rapidly adapting to a fast-paced environment
- Traveled to various locations across the San Francisco Bay Area for multiple research studies
- Successfully performed up to 100 venipunctures daily

SKILLS

TECHNICAL: Java, SQL, REST APIs, Git, Jira, Microservices, Splunk, Systems Design, Systems Architecture, Spring Boot, Google Workspace, Slack, Apple Technologies, Microsoft Office Suite, User Stories, Agile, Scrum, Waterfall, Kanban

ANALYTICAL: Data Analysis, Requirements Gathering, Problem-Solving, Critical Thinking, Data-Driven Decision Making

COMMUNICATION/COLLABORATION: Written & Verbal Communication, Cross-Functional Collaboration, Presentation Skills, Teamwork, Stakeholder Management

VERBAL LANGUAGES: English, Punjabi, Hindi, Spanish

EDUCATION

SAN JOSE STATE UNIVERSITY | BA Business Management & Information Systems.

Expected Graduation: Dec 2026

- Relevant Coursework: Data Structures, Database Management, Software Engineering, UI/UX Principles

YEAR UP UNITED | Application Development | Java Focused 12-week Bootcamp + 3 months tech Job training.

2024 – 2025