

## **HNIN SANDAR AUNG**

San Jose, CA | hnin.sandar@sjsu.com | (666) 926-5995

### **EDUCATION**

- San Jose State University | Lucas College and Graduate School of Business
- Bachelor of Business Administration – Management Information Systems
- Expected Graduation: May 2027
- Relevant Coursework: Business Analytics, Database Management, Marketing Strategies, IT Project Management, Systems Analysis & Design

### **PROFESSIONAL EXPERIENCE**

#### **Restaurant Server**

- Burma Choice, San Jose, CA, Burma Taste Sunnyvale CA
- 2022 – Present
- Provide high-quality customer service in a fast-paced environment, ensuring customer satisfaction.
- Handle transactions efficiently and assist in resolving customer concerns.
- Collaborate with kitchen staff and management to optimize operations and improve service delivery.
- Developed strong communication and problem-solving skills while working with diverse customers and staff.
- Shelf Lead | Boba Tea Shop  
[Boba Tea], [San Jose, CA]
- 2019 – 2021
- Managed inventory and restocking procedures, ensuring optimal stock levels.
- Led a team of staff members to maintain quality control and improve efficiency.
- Provided customer service by assisting guests with product selections and recommendations.
- Assisted in marketing efforts, including in-store promotions and social media engagement.

#### **Technical Skills**

- Microsoft Word, Python (Basic), Online Marketing, Social Media Marketing

#### **Business & IT Skills:** Business-to-Business (B2B) Data Management, Management Skills

- Soft Skills: Communication, Customer Service, Team Leadership, Adaptability, Organization

### **LANGUAGES**

English