# Halinna Truong

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#### **EXPERIENCE**

## Levin Boy's and Girl's Club — Jr. Staff

JUNE 2017 - JULY 2017; 4955 EDENVIEW DR., SAN JOSE, CA 95111

- Worked on a team to maintain safety and recreation
- Cooperated with my co-workers as well as the children.
- Learned to handle different behaviors of the children and keep it fun.

## Vitality Bowl — Team Member

AUGUST 2019 - MAY 2020; 1088 E Brokaw Rd Ste 25, San Jose, CA 95131

- Got things done as soon as they were assigned to me.
- Kept an open mind and treated everyone with respect.

#### Daiso — Team Member

JANUARY 2023 - IN PROGRESS; 925 Blossom Hill Rd #1413, San Jose, CA 95123

- Learned how to be a leader.
- Determined to learn new things in the workplace and adapt

### **EDUCATION**

## San Francisco State University

AUGUST 2018 - MAY 2019

## **Evergreen Valley College**

AUGUST 2019 - MAY 2022

## San Jose State University

**JANUARY 2023 - IN PROGRESS** 

#### **SKILLS**

- Organized
- Responsible
- Assertive
- Technologically proficient
- Punctual

### **AWARDS**

- CPR
  (Cardiopulmonar
  y resuscitation),
  AED (automated
  external
  defibrillator), and
  first aid certified
  2016-2019
- Youth DiabetesCoaching

## **LANGUAGES**

- Vietnamese
- English