# JASMINE DU

## STUDENT

### **ABOUT ME**

Diligent and energetic college student pursuing a BS in MIS at San Jose State University. Confident to apply my knowledge of communication skills, problem - solving abilities, and continuous learning to undertake the available internship position at your company.

|              | 669-268-5099            |
|--------------|-------------------------|
| $\checkmark$ | jasminedu.188@gmail.com |

#### **EDUCATION**

# Bachelor of Science in Business Administration

August 2022 - Currently

- San Jose State University
- GPA: 3.805 (2022 Spring Semester)

## Associate in Science For Transfer in Business Administration

August 2019 - May 2022

- Evergreen Valley College
- GPA: 3.95

#### SKILLS

- Time management
- Communication
- Fluent Vietnames
- Critical thinking
- Continuous Learning
- Teamwork and Collaboration

## WORK EXPERIENCE

## **Daiso Japan Store**

Floor Member

Westfield Oakridge Mall 02/2022 - Currently

Working as a retailer at a Daiso can gain a variety of useful skills and transferable abilities that I can utilize in a variety of professions and industries.

- Display and arrange products to attract customers and create an appealing shopping environment.
- Operate cash registers accurately to process transactions.
- Take care of customer needs and ensure they have a satisfying shopping experience on daily basis.
- Communicate effectively with customers, colleagues.
- Help to provide guidance and training new employees.

## The Sweet Corner

Vietnam Town 02/2019 - 12/2021

Cashier/Barista

Working as a cashier and barista at a boba shop is a valuable experience that provide an excellent foundation for my potential careers in a number of customer service and hospitality-related industries

- Learn how to prepare and present all the drinks on the menu to the customers.
- Perform in professional, friendly, and attentive interactions with customers.
- Manage a number of activities at the same time.
- Work effectively with other barista, cashiers, and kitchen staff to ensure smooth operations.