

Jason Javier
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SUMMARY STATEMENT

I am currently pursuing a **B.S. in Business Administration**, with an emphasis on **Management Information Systems**. Determined to work at the highest level possible. Able to work with others to succeed with everyone's best interest in mind. Willing to learn and grow in any field I am working in. Looking to bring value to any opportunity presented.

RELEVANT SKILLS

- Coding (Java)
- Technology Proficiency
- Time Management
- MS Excel
- MS Powerpoint
- Google Docs
- Problem-Solving
- Communication
- Organizational Skills
- MS Word
- Google Drive
- Google Slides

EDUCATION

San Jose State University, San Jose, CA
GPA: 3.46

August 2024 - May 2026

Diablo Valley College, Pleasant Hill, CA
GPA: 3.66

January 2023 - May 2024

San Francisco State University, San Francisco, CA
GPA: 3.86

August 2022 - December 2022

Relevant Coursework Throughout Both Institutions:

- Computer Literacy
- Business Communications
- Business Statistics
- Business Law
- Introduction to Business Programming
- Professional & Business Ethics
- Financial/Managerial Accounting
- Public Speaking