James Vo

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EDUCATION

B.S. in Management Information Systems, Minor in Computer Science   **GPA: 3.77**

San Jose State University   *Expected 2024*

- **Awards & Certifications:** Dean's Scholar, AWS Cloud Practitioner
- **Coursework:** Data Structures & Algorithms, Object Oriented Design, Database Management Systems, Systems Analysis & Design, Networking & Data Communications

WORK EXPERIENCE

Cisco ⌘   San Jose, CA

Project Management Intern   *May 2023 – Aug 2023*

- **Managed and led** group of 5 interns to create a dashboard that **identified $34000+** of impact of excess parts, show mitigation opportunities, and demand risk; leading to a **12%** increase in response time
- Collaborated with **cross-functional** teams to understand excess processes by gathering data and requirements in order to **drive project** to completion, winning **1st place** in case competition
- Designed distribution model for the Demand Forecasting AI, **resulting in a 3.2% increase** in accuracy
- Became an **Intern Lead Ambassador** and created an inclusive intern cohort by scheduling events, sharing social media posts, and coordinating intern activities

Jabil ⌘   Fremont, CA

Project Management Intern   *Jul 2022 – Aug 2022*

- **Led agile sprints** of new features of Hoshin, proprietary Project Management software; including employee verification with **Okta API**, dynamic timeline, and ticket issuing system
- Developed cross-functional relationships between Sr. Project Manager, Software Development Manager, and Facilities to **internally promote** Hoshin and eventually lead it to facility adoption
- **Spearheaded company transition** to Critical Manufacturing MES, building prototype database of 7500+ facility assets and determining data schema in MySQL

PROJECTS

Misoobean ⌘

- Grew revenue for small stationery business **by 300%** by creating e-commerce website to **capture direct** traffic sales and **improving SEO optimization** on Etsy, Instagram, and TikTok
- Discovered opportunity to grow community outreach by becoming an established vendor at Makers Market in Santana Row; strengthening customer relationships and **leading to $700+ in sales** during each event

Weather App ⌘

- **Developed and shipped** Weather app with dynamic and minimalist user interface that allows users to view weather of different locations, including a sunscreen recommendation system

SKILLS

Programming: Java, Python, SQL, JavaScript, HTML/CSS

Frameworks & Data: Vue.js, Node.js, MongoDB, MySQL, Firebase, Git, Pandas, Tableau

PM: Agile, SDLC, Smartsheet, CLI, Excel, Powerpoint, Jira, Figma, Miro, Lucidchart