

Jeric Baladad

88 EAST SAN CARLOS ST

SAN JOSE, CA 95112

(831) 578-7789

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Skills

Data Analysis, Customer Service, Computer Programming (Python), Effective Communication, and Knowledgeable in Microsoft Excel.

Education

August 2019 - May 2023

San Jose State University, San Jose California - *BA in Business Management Information Systems - Expected Graduation May 2023*

College student pursuing a BA in Business Management Information Systems at San Jose State University. Coursework in Business Leadership, Business Programming, Business Statistics, Quantitative Business Analysis, and Computer Tools for Business.

Experience

March 2021- PRESENT

DoorDash, San Jose- *Food Delivery Driver*

- Kept delivery vehicle clean and neat to maintain company's professional reputation
- Responsible for securing food to maintain freshness during delivery
- Planned efficient routes to deliver multiple orders per trip and achieve strong performance ratings
- Served customers promptly by efficiently collecting and delivering as many as 3 orders per hour
- Verified orders prior to completing deliveries to avoid customer complaints
- Anticipated customers' questions and complaints and skillfully handled any concerns
- Actively listened to customers and handled concerns quickly