

John Steven Tanos

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EDUCATION

B.S, Business: Management Information Systems

May 2026

San Jose State University, San Jose, CA

- Relevant course work: Fundamentals of Management Information Systems, Systems Analysis Design, Introduction to Programming, and Business Statistics

PROJECT EXPERIENCE

Inventory Management App, Systems Analysis and Design

Aug 2024 - Present

- Implemented cost-effective solutions for an inventory management app, and organized high customer service and effective management; communicated with frontend and lead analysts to provide solutions at 4 processes.
- Spearheaded weekly meetings to update management, operations, and other engineering teams on project, progress, concerns, and future timelines.
- Streamlined development, deployment, operational and maintenance efficiency by 25%.
- Utilized excel to practice break even strategies and calculate budget costs.

EXPERIENCE

Retail Sales Associate, Uniqlo, San Jose, CA

Oct 2023 - Dec 2023

- Increased customer sales by 50% through campaigning of limited holiday deals while sustaining high-quality customer service in a fast-paced environment.
- Collaborated with co-workers to achieve sales targets and reviewed sales strategies with shift team to optimize performance; partnered with Uniqlo Japan to plan new sales strategies to increase customer rating by 50%.
- Prevented losses and damage by reporting irregularities, leading to a 75% reduction in pilferage cases; enhanced workplace security to ensure product protection.

Cashier, Fresh Box Poke, Concord, CA

Aug 2020 - Jun 2021

- Communicated with shift team to efficiently manage and deliver 50 orders during peak hours, demonstrating strong teamwork, time management, and ability to thrive under pressure.
- Assured accurate and timely communication of orders among kitchen staff and customers in a busy café environment, handling an average of 50 orders per shift.
- Managed a cash register handling an average of 50 transactions per shift, ensuring accuracy of both online and cash payments.
- Led store closing duties, including shutting down machines and finalizing daily sales. Secured accurate completion of all closing procedures, contributing to a smooth transition for next shift and maintaining operational efficiency.

LEADERSHIP EXPERIENCE

Event Coordinator, Japanese Student Society, San Jose, CA

Jul 2024 - Present

- Spearheaded and coordinated events with a team of 15 club officers using Google Calendar, ensuring organized, timely execution through effective time management, organizational skills, and creativity.
- Maintained order and organization among 50 members and presented PowerPoint slides to audience, improving public speaking and social skills.
- Leveraged skills in videography, photography, and content creation to capture and highlight key moments during events, producing over 15 high-quality videos and photo collections improved event promotion and expanded audience engagement across various social media platforms.

Team Captain, Boys Varsity Swim Team, Concord, CA

Mar 2021 - Jun 2021

- Coached a team of 30 swimmers, partnering with co-captains to monitor athlete progress before races, and secured a 4-person relay team for state championships.
- Coached, developed, and led a comprehensive workout regimen for a team of 30 swimmers, focusing on enhancing aquatic techniques and strength conditioning while fostering team camaraderie.

SKILLS

- Microsoft Excel, JavaScript, Python, Photography, Video Editing, Website Design, Public Speaking, Collaboration, Time-Management- Google Calendar, Leadership
- Journaling, piano, swimming, and weightlifting
- English (Native), Tagalog (Intermediate), Japanese (Basic)