KAREN BREEN

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OBJECTIVE

Emerging MIS professional seeking business analyst, project/program management, and data-focused opportunities that combine technology, problem solving, and business strategy.

EDUCATION

B.S., Business Administration, Concentration in Management Information Systems (MIS) Expected May 2027
San José State University, San José, CA | SJSU GPA: 3.37
Relevant Coursework: Introduction to Business Programming, Computer Tools for Business, Operations Management, Management & Organizational Behavior, Business Communications, Marketing, Business Ethics
College of San Mateo | A.S. Administration of Justice; A.A. Social Science
Additional Coursework: Business Information Systems, Probability & Statistics, Financial Accounting, Managerial Accounting, Business Law

TECHNICAL SKILLS

Technology: Python, Jupyter Notebook / Google Colab, Microsoft Excel (PivotTables, XLOOKUP/VLOOKUP), Microsoft Office, Google Workspace, Canva
Business & Analytics: data analysis, process improvement, project coordination, reporting and documentation, scheduling, operations management

PROJECT EXPERIENCE

Web Data Analysis - Introduction to Business Programming, SJSU Fall 2025
- Developed a notebook-based Python project to access and analyze data from the web using loops, branching, file access, and error handling.
- Collaborated with teammates to organize the analysis, troubleshoot code, and complete the project.

Business Operations & Process Analysis - SJSU Spring 2026
- Applied operations management concepts to evaluate workflows, capacity, and performance tradeoffs and develop business recommendations.

Business Information Systems & Statistics - College of San Mateo
- Applied information systems concepts and statistical methods to organize information, evaluate data, and support business decision-making.

EXPERIENCE

Founder & Operations Manager, Coach Karen's Aquatic Fitness & Wellness Jun 2022 - Present
- Built and grew a swim instruction business, increasing the client base by more than 200% in eight months through referrals and repeat business.
- Manage scheduling, onboarding, billing, budgeting, and client communication; review attendance, retention, and revenue trends to guide decisions.

Senior Patrol Leader, Boy Scouts of America Feb 2019 - Jun 2021
- Planned a 10-mile group backpacking trip from start to finish, coordinating gear, meals, pack weights, first aid supplies, and activities.
- Assigned cooking, cleanup, and campsite duties; organized task rotations and supplies to keep the group prepared throughout the trip.