

# Kimberly Vo

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<https://sjsu.joinhandshake.com/stu/users/43251714>

## EDUCATION

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**Evergreen Valley High School**

**May 2022**

High School Diploma

**San Jose State University, San Jose, CA**

**2022-2026**

Bachelor of Science, Business Administration, Management Information Systems

## EXPERIENCE

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**Nike Animal Rescue Foundation (NARF) | San Jose, CA**

**Volunteer | 07/2019 - 03/2020**

- Set up dog adoption events
- Answered potential adopters' inquiries
- Socialized adoption candidates

**Second Harvest Food Bank | San Jose, CA**

**Volunteer | 11/2020 - 05/2021**

- Set up food drives and events
- Sorted donations
- Packaged donations
- Distributed donations

**Yogurtland | San Jose, CA**

**Associate | 02/2023 - 06/2023**

- Ensured customer satisfaction
- Restocked products
- Operated register
- Monitored yogurt machines
- Maintained a tidy store

## Technical Skills

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- Technical Skills: Python, Microsoft Office, Microsoft Excel, Microsoft PowerPoint
- Languages: English, Vietnamese