

Kareena Sobti

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EDUCATION

B.S., Business Accounting

San Jose State University, San Jose, 3.3

- Intro Bus Prog, Networking and Data Communication, Global Climate Change

August 2025

Associate Degree, Accounting

Diablo valley Collage, Concord , CA, 3.5

- Intro to Business, calculus, Algebra

December 2023

RELEVANT COURSEWORK

- Financial accounting, Intermediate Accounting II, Managerial Accounting , Financial Accounting

WORK EXPERIENCE

Store Manager, 76 Gas station, Lafayette , CA

December 2022 - Present

- Generate daily sales reports to track inventory and fuel sales
- Direct and oversee daily retail operations in alignment with company policies
- Provide training on store policies and cash register operations to new employees

Cashier, Walmart, Martinez, CA

April 2018 - October 2020

- Processed transactions accurately, balanced cash drawer, and managed product pricing
- Maintained merchandise displays to enhance customer experience

Sales Associate, Macy's, Concord CA

September 2020

- Gave customers in locating and purchasing products, maintaining knowledge of promotions
- controlled store organization, including restocking shelves and cleaning spills
- Arranged merchandise for optimal visual appeal and accessibility

Cashier, Mcdonald, Martinez, CA

June 2017 - August 2019

- Handled customer orders and processed cash transactions efficiently
- Organized cash register and ensured accurate accounting at end of shifts
- organized papers at end of day and hand-in to manager

COURSE PROJECTS

Virtual Reality and Augmented Reality, SJSU

February 2024 - Present

- Collaborated with team members to research and develop presentations
- Executed project management tasks including assessment planning
- Supervised all team member and did time management

TRAINING

Devops, Devops Engineer, Remote

August 2022 - December 2022

- Configured Windows Servers and automated tasks using PowerShell
- Managed cloud infrastructure on AWS including EC2, S3, and RDS
- Implemented Experience with monitoring tools such as Nagios, Splunk, and ELK stack

COMMUNITY EXPERIENCE

- Volunteered at Junior School for a high school project, assisting with cleaning and food service
- Provided assistance to teachers and students in various capacities

SKILLS

- Fluent in English, Hindi, and Punjabi (Native)
- Proficient in Microsoft Office Suite, Google Docs, and Google Sheets
- Experienced with various social media platforms including Facebook, Instagram, WhatsApp, TikTok, and Zoom