

# Kyle Do

## SUMMARY

Energetic, quick learning, and highly motivated team player with effective communication, interpersonal, organizational, analytical, and problem-solving skills

## EDUCATION

### Bachelor of Science in Business Administration, Management Information Systems (MIS)

San Jose State University, San Jose, CA | GPA: 3.39/4.00

Expected Graduation: December 2024

### Relevant Coursework:

Management Information System, System Analysis & Design, Networking & Data Communications, Database Management System, Operations Management, Global Business, Global Culture, Microeconomics, Macroeconomics, Legal Environment of Business, Business Ethics, Financial Accounting, Managerial Accounting, Marketing, Organizational Behavior, Calculus I & II, Statistics

## TEAM PROJECTS

### The Emerging Global Culture Project, SJSU May 2023

- Analyze a global commodity product focusing on the effects of people, environments, cultures, and other systems

### Fundamentals of Management and Organizational Behavior Project, SJSU May 2023

- Research, identify the issues, root causes, and propose recommendations to improve a selected company

### Introduction to Marketing Project, SJSU May 2023

- Present a report for Hunger at Home on marketing goals, target audience, the SWOT (Strengths, Weaknesses, Opportunities, and Threats) analysis, the action plans from the SWOT analysis, and the measurements for the strategies

### Introduction to Business Programming Project, SJSU May 2023

- Present a visualize trends of the analysis for various music from many artists in different musical genres

### System Analysis and Design Project, SJSU May 2023

- Create five deliverables – planning, analysis, design, implementation of backend, and implementation of frontend – to develop a software platform to match refugee with instructors

### Global Dimensions of Business Project, SJSU December 2022

- Develop a local product and marketing strategy for a company in a new geography for business expansion based on a PEST (political, economic, sociocultural, and technological) analysis

### Fundamentals of Operations Management Project, SJSU December 2022

- Apply operations management techniques to identify issues, analyze root cause, and provide the solution

## CONTACT

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📍 San Jose, California

## RELEVANT SKILLS

### Hard Skills

- Programming languages (Python, SQL, Java, C++, C#)
- Computer technology & products
- Microsoft Office Suite

### Soft Skills

- Integrity
- Effective communication
- Team collaboration
- Interpersonal
- Problem-solving
- Critical thinking
- Time management
- Organization
- Leadership