

# Lizette Chavez Bravo

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## EXPERIENCE

**WaterWorks Aquatics** — *Swim Instructor* June 2022 - PRESENT

- Instructed swimming lessons for individuals and groups, focusing on water safety, stroke techniques, and overall swim skills development.
- Conducted specialized stroke clinics, providing targeted coaching to improve participants' competitive swimming techniques and efficiency.
- Developed personalized lesson plans tailored to individual and group needs, ensuring effective skill progression and confidence-building

**Pebble Beach SJSU** — *Special Events Management OCFB* Dec 2023 - February 2024

- Directed operations at the Triangle, Pebble Beach's largest concession stand, during the AT&T Pebble Beach Pro-Am, ensuring seamless provision of Food & Beverage services to spectators.
- Oversaw a diverse team of 100 staff members, including cashiers, servers, runners, prep, and cooks, ensuring optimal performance and guest satisfaction.
- Executed meticulous set-up and organization of on-course food facilities, guaranteeing smooth operations throughout the event.
- Managed inventory effectively, monitoring stock levels and initiating re-ordering processes as necessary to prevent shortages and maintain uninterrupted service.

**Sacred Heart Organization** — *SummerAcademy Teacher* May 2023 - July 2023

- Instructed computer skills to 3-6 graders following a structured lesson plan, ensuring a comprehensive understanding of the curriculum
- Had interactive teaching methods to enhance computer literacy, encouraging active skill development
- Monitored and assessed student's progress, providing targeted feedback to support their academic growth and emotional well-being
- Collaborated with colleagues and parents to address individual student's needs, contributing to a positive and inclusive classroom atmosphere

**Breakthrough Silicon Valley** — *Volunteer* May 2017 - June 2023

- Engaged with 50+ donors at fundraisers to promote the organization's mission of preparing students for success in college preparatory programs and four-year colleges.
- Participated in dozens of college readiness events
- Mentored first-year college students, providing guidance and support to help them navigate the challenges of transitioning to college life

## EDUCATION

San Jose State University— *Business MIS*. Expected Graduation Date: June 2026

Lincoln High School— Graduation Date: June 2022

## SKILLS/INTERESTS

- Featured on the front page of the San Jose Mercury News July 2021
- Bilingual (Spanish and English)
- Google Suits, Canva & Social Media Management, Excel, Photoshop