Lokesh Kumar

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EDUCATION

San Jose State University — *San Jose, CA*
Bachelor of Science — *Expected: May 2026*
Major in Management Information Systems
CPA Eligibility: 2026
Relevant Coursework: Business Law | Macro Economics| Microeconomics | Managerial Accounting| Financial Accounting |Business Statistics | Intro to Data Structures | Systems Analysis & Design | Fundamentals of MIS, | Database Management Systems.
Involvement: Project Management Club (Vice President of Market Analytics) | Advanced Institute Management (Treasurer & Directors of Operations), | SJSU Management Information Systems Association (Member)

ADDITIONAL INFORMATION

Project & Program Management Skills: Agile methodologies | Jira | Cost Management/Budgeting | Strategic Planning, Logistics/Operations Management | Technical Writing | Lucid Chart | Team Leadership | Presentation Skills
Data Analytics & Visualization Skills: SQL | Java | Python | MS Excel (Advanced) | MS Office | Data Modeling | ETL Processes.
IT & Web Development Skills: HTML | JavaScript | Microsoft Azure | Figma | Linux (Beginner)
Language Skills: Fluent in English (native speaker) | Basic Spanish.

Certifications: Google Cybersecurity (Completion: January 2025).

WORK EXPERIENCE

Hollister Co. — *Daly City, CA*
Stock Associate — *June 2024 – Present*
- Achieved 98% inventory accuracy by conducting weekly checks via MS Excel.
- Streamlined inventory management by resolving customer retention issues, using waterfall methodologies to increase efficiency for returns and checkouts on a weekly basis.
- Handled over $400+ in transactions during each shift and improved customer service metrics by 11% (validated through Hollister's retail store survey).
- Collaborated with 5+ team members to coordinate through busy shifts.

I9 Sports — *San Jose, CA*
Sports Coordinator — *Apr 2024 – Present*
- Utilized organizational and agile methodologies to plan and execute sports events
- Managed inventory and equipment, applying attention with the managements systems
- Enhanced community engagement by promoting events

LEADERSHIP

Project Management Club — *San Jose State University, CA*
Vice President of Marketing Analytics — *Jan 2025 – Present*
- Collected and analyzed data from 50+ questionnaires using excel to identify the member engagements patterns
- Developed data-data driven insights to improve event planning, leading to the attendance increasing by 20%
- Conducted competitive analysis on student engagement strategies which enhance club outreach efforts

Advanced Institute Management Club — *San Jose State University, CA*
Treasurer & Director of Operations — *Jan 2023 – Dec 2023*
- Maintained detailed records of income and expenses, fostering transparency within the organization
- Regularly communicated financial status to 50+ members, promoting transparency
- Compiled and recorded 5+ memos at all regular and special chapter meetings, ensuring accurate documentation
- Monitored the distribution of annual reports and correspondence to the Administrative Office

PROJECTS

San Carlos Pizza Order Tracker App Protype — *San Jose, CA*
Project Manager — *August 2024 - December 2024*
- Conducted requirements analysis to address order inaccuracies, resulting in the development of a system that reduced order errors by 30%.
- Collaborated with stakeholders to design a scalable architecture supporting real-time updates for 100+ daily orders, a visual progress bar, and notification systems.
- Utilized agile methodologies, conducting bi-weekly sprints and daily stand-ups, which improved team productivity by 20%.