

Marylou Aguilar

San Jose, CA • aguilarmary1172@gmail.com

SUMMARY

Driven and objective-oriented MIS junior with a passion for learning and elevating skill set. Eager to apply education and continue growing and adapting in the workplace.

EDUCATION

San Jose State University | Major: Business Administration | GPA: 3.9 Anticipated Grad Date: May 2027
Concentration: Management Information Systems

Relevant Coursework:

- Database Management Systems
 - Designed relational databases using ER diagrams and normalization
 - Knowledge of Oracle SQL, queries, and developing schemas

De Anza College | Associate of Science in Business Administration | GPA: 3.89

June 2025

Relevant Coursework:

- Financial and Managerial Accounting
 - Created a financial plan for projected sales of a business as part of a simulation
 - Data analysis
- Business Information Systems
 - Created a project plan for an app, starting from initial goals and milestones, to launch dates and continuous app support
- Visual Basic
 - Read and analyzed introductory-level Visual Basic code
 - Designed graphical user interfaces, including basic VB controls

EXPERIENCE

Fulfillment Team Member/Guest Advocate

October 2022 - August 2023

Target | San Jose, CA

- Picked and packed items accurately and efficiently for guest orders and shipments
- Warmly answered guest inquiries on item availability and locations
- Exercised attention to detail to ensure that the correct items were being chosen
- Efficiently processed purchases and returns
- Professionally handled any guest concerns or complaints, partnering with managers as needed
- Strengthened customer service and communication skills

SKILLS

- Google Workspace
- Experience with MS Office (Excel, PowerPoint)
- Fluent in English and Spanish
- Strong written communication skills
- Time Management
- Interpersonal Collaboration