

# Marylou Aguilar

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## SUMMARY

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Driven and objective-oriented MIS junior with a passion for learning and elevating skill set. Eager to apply education and continue growing and adapting in the workplace.

## EDUCATION

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**San Jose State University** | Major: Business Administration | GPA: 3.9 | Anticipated Grad Date: May 2027  
Concentration: Management Information Systems

Relevant Coursework:

- Database Management Systems
  - Designed relational databases using ER diagrams and normalization
  - Knowledge of Oracle SQL, queries, and developing schemas

**De Anza College** | Associate of Science in Business Administration | GPA: 3.89 | June 2025

Relevant Coursework:

- Financial and Managerial Accounting
  - Created a financial plan for projected sales of a business as part of a simulation
  - Data analysis
- Business Information Systems
  - Created a project plan for an app, starting from initial goals and milestones, to launch dates and continuous app support
- Visual Basic
  - Read and analyzed introductory-level Visual Basic code
  - Designed graphical user interfaces, including basic VB controls

## EXPERIENCE

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**Fulfillment Team Member/Guest Advocate** | October 2022 - August 2023  
Target | San Jose, CA

- Picked and packed items accurately and efficiently for guest orders and shipments
- Warmly answered guest inquiries on item availability and locations
- Exercised attention to detail to ensure that the correct items were being chosen
- Efficiently processed purchases and returns
- Professionally handled any guest concerns or complaints, partnering with managers as needed
- Strengthened customer service and communication skills

## SKILLS

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- Google Workspace
- Experience with MS Office (Excel, PowerPoint)
- Fluent in English and Spanish
- Strong written communication skills
- Time Management
- Interpersonal Collaboration