
MARVIN OCHIENG TIEGO

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CAREER OBJECTIVE

Motivated Management Information Systems student seeking opportunities to apply technical skills and problem-solving abilities in a dynamic team environment.

SKILLS

Time management	Service Oriented
Interpersonal Communication	Problem-Solving skills
Teamwork	Reliable
General administrative duties	Strategy Implementation
Organizational skills	

EXPERIENCE

Ohlone College Site Supervisor | Event Management, Venue Supervision 2024

Preparation for events.

Contacting campus police to open venues for rental clients.

Supervising the facility to ensure that the rental rules are being followed and enforced and offering general assistance where needed.

Making labels, name tags and signs.

ST. Michaels Transport service – Customer Service 2020 – 2021

Provided exceptional customer service to passengers, ensuring a high level of satisfaction.

Resolved passenger issues promptly and professionally, contributing to a positive experience.

Kirima and Sons – Supervisor

2018 – 2020

Maintained operational control and efficiency in apartment management.

Coordinated maintenance schedules, managed staff, and resolved tenant issues.

Achieved improved tenant satisfaction through proactive problem-solving.

EDUCATION

SAN JOSE STATE UNIVERSITY (San Jose, CA) CURRENT

Management information systems

**OHLONE COMMUNITY COLLEGE (Fremont, CA)
2024**

MAY

Certificate in human development

**INSTITUTE OF ADVANCED TECHNOLOGY (Nairobi, Kenya)
2016**

MARCH

Certificate in Standard PC Competence