

Yunting(Nicole) Lin

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Objective

Highly reliable and responsible student seeking for internship and part-time job in Management Information System, Business Analysis, Data Analysis

Education

BA in Management Information System
San Jose State University, San Jose, CA

Expected Fall 2022

Work Experience

TP Tea, Cupertino

Cashier

December 2019 – Present

- Operated cash register with proficiency
- Responded to customer's needs and questions
- Reconciled cash draw precisely at the end of the day

Teatop, San Jose

Barista

January 2017– October 2018

- Preparing beverages quickly and accurately in a busy environment
- Assisting training new co-workers
- Ensuring the cleanliness of counters and machine

Cupertino Library, Cupertino

Volunteer

January 2017 – June 2017

- Assisted staff with children's craft program preparation
 - Provided assistant to client in using computer software applications
 - Shelved books and DVDs accurately and quickly
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Skills

Microsoft Excel, Word, Python, Java, Database, MySQL
Fluent in English and Mandarin Chinese (speaking and writing)