

PAULA NGUYEN

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Objective: To apply the experience and insight gained from CORAL, teaching art, and a passion for educating kids to create a fun and safe environment for the kids and parents.

WORK EXPERIENCE

Catholic Charities of Santa Clara County

CASI Instructor

San Jose, California

Jan 2023–Present

- Created weekly lesson plans that catered to different students' learning styles
- Led in-person instruction- Physical Education, Social-Emotional Learning, STEAM
- Offered help to struggling students to understand and comprehend material.
- Cultivated a safe, positive, and supportive learning environment for students
- Managed student behavior in the classroom with appropriate behavior strategies.

Lord of the Light Art Studio

Instructor

San Jose, California

Jun 2022–December 2022

- Planned, prepared and delivered instructional activities related to various art mediums.
- Created a positive educational climate to promote student learning.
- Encouraged student creativity with motivation, positive feedback and constructive criticism.
- Help students stay engaged and learn through zoom.
- Adapted teaching methods and instructional materials to meet students' varying needs and interests.

Tisane

Cashier/Barista

San Jose, California

Jun 2020–December 2020

- Answered questions about store policies and addressed customer concerns.
- Maintained inventory and store visual presentation to meet customer needs.
- Mentored new team members on POS system operation, customer service strategies, and sales goals.
- Provided product information and resolved concerns to assist customers.

SKILLS

- **Classroom Management & Teaching Strategies** - Positive Behavior Intervention & Support, Project-based learning, & Adolescent Conflict Resolution
- **Property Management** - Customer Service, Google Sheets, Expense & reimbursements, AirBnb
- **Multi-lingual** - Vietnamese: Fluent in Reading, Writing, Speaking and Spanish: 3 High school classes
- **Art:** Oil Pastel, Soft Pastel, Acrylic Paint, Watercolor, Charcoal

EDUCATION

Bachelor of Arts (B.A) Management Information Systems Candidate

Expected Graduate May 2025

GPA: 3.9