

Phyo Thu Ko

Milpitas, CA | phyothuko2003@gmail.com | +1 (206)-519-9690 | www.linkedin.com/in/phyothuko

OBJECTIVE

Driven and detail-oriented Third-year Management Information Systems student with strong data management and problem-solving skills, seeking internship opportunities in Consulting or Tech Companies to leverage my academic background and internship experiences.

EDUCATION

Bachelor of Business Administration Management Information Systems

San Jose State University, San Jose, CA

Expected Graduation: May 2026

- **Relevant Coursework:** Intro to Python, Database Management, Financial Accounting, Managerial Accounting, Corporate Finance, Data Analytics

Associates of Business Administration

Ohlone College Fremont, CA

Graduated: December 2023

- **Relevant Coursework:** Microeconomics, Macroeconomics, Statistics

Highschool Degree

Yangon Academy, Yangon, CA

Graduated: May 2020

WORK EXPERIENCE

Alondra Home Care Services - Fremont, CA

April 2021 - Present

- Home Care Assistant
- Took care of elderly and disabled individuals
- Learned how to be compassionate and patient with workers

Ohlone BURSA – Fremont, CA

August 2021 - December 2023

- Organized and handled various events at school with over 100+ students in attendance.
- Organized a meet-together with various Burmese students.
- Organized a traditional Burmese potluck event where students brought in dishes of their own.

Environmental Service Club – Yangon, Myanmar

Aug 2019 - June 2020

- Raised money in donations to support the Yangon Zoo during the business decline in COVID-19.
- Helped organize students to clean a monastery and temple in Yangon Myanmar.

LEADERSHIP EXPERIENCE & ACTIVITIES

Lead of Pledge Finance Committee in Professional Business Fraternity (SJSU) August 2024 - Present

- Handled and led a group of 20 people to help raise over \$1000 in funds over a 2-week period for our professional fraternity.
- Organized Excel and spreadsheets to handle expenses and keep track of sales.

SKILLS

Data Base Management, Excel), Data Analysis, Python, Microsoft Office, Business Strategy, Team Collaboration, Communication, Leadership, Public Speaking, Proficiency in English and Burmese, Optimistic