

# **Prabjit Bassi**

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## **OBJECTIVE**

Seeking a part time internship with a public accounting firm

## **EDUCATION**

- Majoring in business administration at San Jose State University, Concentration In Accounting
- Expected Graduation: May 2023
- AST degree from De Anza Community College

**Related Coursework:** Intermediate Accounting I , Accounting Information Systems

## **EXPERIENCE**

Seasonal Sales Associate at Macy's in Westfield Valley Fair Mall, San Jose

- November 2019 - December 2019
- Communicated with co-workers and customers at all times of work
- Many hands on tasks such as ringing up customers and helping co-workers stock cases with fragrances
- Kept track of returned items and analyzing which products are to be considered as damaged/opened
- Worked in a environment where precautions are to be taken
- Recorded money at each register at the end of each closing day

## **SKILLS**

- Fluent in English and Punjabi
- Experienced in Microsoft applications such as Word and Excel