

Quang Tang

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EDUCATION

Bachelor of Science in Business Administration,
Concentration in Management Information Systems (MIS)
San Jose State University, San Jose, CA

08/2023 - Present

Expected Graduation: May 2027

PROJECTS

Santa Clara County Go Viral Contest, CA

04/2023

- Represented school in video making contest that spread awareness about sexual awareness to the community
- Developed a video that highlighted the importance of the contest prompt, placing second among 10+ participants
- Established the video idea, led a team of 3 to film, and independently edited the video

WORK EXPERIENCE

Shift Lead, itea Doraku, Milpitas, Ca.

04/2023 - Present

- Supervises and assists team members during shifts to ensure efficient workflow
- Provides excellent customer service through friendly and patient responses
- Handles customers complaints by identifying the concern and acting accordingly to ensure a positive experience for the customer

Team Member, Dave's Hot Chicken

10/2022 - 04/2023

- Delivered outstanding customer service by assisting customers with orders and ensured they had a positive experience
- Maintained a clean work environment through routinely sanitizing tables, counters, and waste bins for customers and team members satisfaction
- Dependable team member who met responsibilities and punctuality in order to keep operations smooth

SKILLS

Proficient: Adobe Photoshop, Adobe Premiere, VEGAS Pro, Davinci Resolve

Familiar: POS Systems, Excel Sheets