

## **Sohan Bairaboina**

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(925) 263-9666

### **Experience**

San José State University's Writing Center

Writing Tutor, April 2021-Current

- Develop and maintain client relationships to build the center's network
- Facilitate and organize workshops in a plethora of writing topics to Graduate and Undergraduate students
- Help Graduate and Undergraduate students with grammar, formatting, content, and organization of interdisciplinary works of writing
- Enhance learning through digital tools and worksheets

Sohan Tutoring

Private Tutor, June 2020-Current

- Customize tutoring for students in math, english, and science
  - Create custom lesson plans for individual students needs
- Cater to students with a variety of skill sets and learning disabilities
- Organize and send detailed schedules with flexible timings

Dexati

Summer Intern, June 2021-August 2021

- Collaborate with Social Media Influencers to promote the application
- Worked with UI and UX developers to create changes and enhance features on the application
- Surveyed customer feedback on UI and presented solutions based on findings
- Managed, ran, and promoted for Dexati on Tiktok
- Communicated with clients, organized meetings for Media Influencers, and facilitated communication within the team

Baja Fresh

Customer Service and Cashier Representative, January 2020-June 2020

- Managed and attended to customers through in-person, cellular, and online interfaces
- Greeted customers warmly, engaged in a cordial manner, and able to swiftly resolve customer complaints
- Maintained and informed customers on knowledge of products and special offers

## **Volunteer Work**

### Math Counts

- Mentor and Vice-President for MathCounts Club helping Middle School students with learning and competing for Math Competitions (2016-2020)

### Troop 60 of Danville

- Helped cater to the Elderly at Danville Senior Center
- Organized Crab Feed Event (01/2016-01/2018) for the Veterans at the Downtown Danville Hall
- Cleaned Multiple Community and National Parks
- Collected (500+) Cans in San Ramon and gave them to local food banks

## **Education**

### San José State University -- *Expected Graduation December 2023*

- Cumulative GPA: 3.77
- Dean's Scholar: fall 2020-current

## **Skills**

- Adept at Client Management
- Communicative Collaborator
- Attentive Problem Solver
- Leadership and Management
- Digital and Web Interface Operatorability

## **References**

Starr Cheng, Co-President of MathCounts Club/Tutor, Texas Christian University, (925) 683-0602