# Selamawit Ketema

## SUMMARY

Dedicated college student with desire to take on new challenges. Strong worth ethic, adaptability and exceptional interpersonal skills. Adept at working effectively unsupervised and quickly mastering new skills.

## EXPERIENCE

**Insync Consulting Services - COVID-19 Screener**

*Santa Clara, CA • 10/2021 - 04/2023*

- Managed hospital front desk, efficiently checking in visitors and explaining COVID-19 screening procedures.
- Provided professional assistance to patients and visitors, offering guidance and support.
- Supported administrative tasks and clerical duties for various departments.
- Conducted rapid COVID-19 testing and screenings for employees and visitors.

**ENPA - Teaching Volunteer**

*Addis Ababa • 12/2019 - 03/2020*

- Tutored at-risk students in Math and English.
- Used interactive teaching methods to foster engagement.
- Achieved exceptional results despite diverse challenges.

**Interact Club of Yewegen Tesfa - Community Service Volunteer**

*Addis Ababa • 09/2018 - 12/2019*

- Supported disabled and disadvantaged children in Addis Ababa, providing essential resources.
- Boosted volunteer engagement through social media.
- Raised funds for medical facilities, promoting community health.

**Model United Nations - Student Delegate**

*Addis Ababa • 10/2017 - 03/2020*

- Competed globally as a student delegate in Model United Nations.
- Led MUN conferences as chairwoman, fostering collaboration.
- Collaborated with schools to set strategic goals.
- Mentored students to enhance productivity.

## CONTACT

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**WWW:** [Bold Profile](#)

## SKILLS

- Experience in Leadership
- Customer Service
- Good Work Ethic
- Friendly, Positive Attitude

## EDUCATION AND TRAINING

**Bachelor of Science**: Business Management Information Systems
**San Jose State University**
*San Jose, CA • Expected in 05/2025*
Yewegen

- Habesha Student Association Board Member, 2022-current.

## LANGUAGES

**Amharic**:

Native/ Bilingual