Sousen Saddik sousen.saddik@gmail.com | Linkedin | +1 (408)-921-3903 | San Jose, CA

EDUCATION

San Jose State University, Lucas College and Graduate School of Business   **Class of May 2027**
BS, Business Administration: Management Information Systems   San Jose, CA

Member, Management Information Systems Association

Relevant Coursework: Database Management Systems, Fundamentals of MIS, Business Programming, Computer Tools for Business, Financial & Managerial Accounting, Organizational Behavior

WORK EXPERIENCE

WIS   **February 2024 - December 2024**
Business Analyst Intern   Santa Clara, CA
- Created process flow diagrams, documented system requirements, and provided analytical insights to support academic placement decisions.
- Assessed student records for accurate grade-level placements and resolved discrepancies.
- Analyzed "As-Is" processes and collaborated with the administration to identify improvement opportunities.

Technologies: Microsoft Office Suite, Google Workspace, Data Visualization tools (e.g., Excel Charts)

San José State University   **January 2025 - Present**
SWANA Cultural Programmer   San Jose, CA
- Organize and facilitate cultural programs, workshops, and discussions that promote SWANA representation, advocacy, and community engagement at SJSU.
- Collaborate with student organizations, faculty, and community partners to develop meaningful events and outreach initiatives that support and empower SWANA students.

Technologies: Microsoft Office Suite, Canva, Instagram

L.E.A.P. Learning Center   **January 2024 - February 2025**
Math Tutor   Milpitas, CA
- Provided personalized one-on-one tutoring and led class-wide lessons for students aged 4-18, adapting teaching methods to meet diverse learning needs, including instruction up to calculus.
- Demonstrated strong multitasking abilities by managing multiple students and lesson plans simultaneously.
- Maintained clear and effective communication with parents, addressing concerns and providing updates.

Technologies: Microsoft Office Suite, Desmos

PROJECT EXPERIENCE

Front End Developer | Glow Makeup Store Interactive Shopping App   **December 2024**
- Developed an interactive shopping app with a GUI for category browsing, product selection, and cart management.
- Integrated a Python-based chatbot for personalized engagement, using keyword recognition and dynamic learning.
- Designed a responsive interface with appJar, incorporating a branded color scheme and interactive buttons.

Technologies: Python (Spyder), appJar, CSV

Front End Developer | Fortune Teller Interactive Script   **April 2023**
- Built an interactive "Fortune Teller" script using JavaScript, generating varied fortunes through random assignment and conditional statements.
- Designed the user input system for personalized predictions, enhancing engagement.

Technologies: JavaScript, HTML, CSS

SKILLS

- **Technical Skills:** Python, JavaScript, SQL, HTML, CSS
- **Tools:** Microsoft Office Suite (Excel, Word, Powerpoint), Desmos
- **Project & Time Management:** Project Management, Time Management, Maintaining Safe Environment
- **Administrative Skills:** Data Entry, Organization, Record keeping, Documentation, and Communication