

Sanya Tolani

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Education

B.S. Business Administration, Management Information Systems | San José State University May 2026
Overall GPA : 3.97, Accounting GPA: 4.00
CPA Eligibility December 2026

Professional Experience

Learning Assistant | Peer Connections August 2023 - Present

- Interact with 190+ students to assist them in engaging in class and with the subject.
- Work with faculty members and staff to discuss classroom objectives in a specific course.
- Work with the Learning Assistant and Peer Connections team to discuss further projects.

Dental Shadowing Intern | Pearl Orthodontics June 2023

- Assisted with updating Guardians/Parents regarding patients' dental health.
- Successfully guided the patient an overview of the appointment and navigated them to the specific treatment area.
- Assisted with scans regarding the patient's oral hygiene and cross-checked whether those scans occurred correctly.

Owner/Art Teacher | Art For Kids July 2020 - May 2022

- Initiated and established a small art class for local students to educate them on the basic skills of art.
- Held two sessions every week that consisted of 4-5 students in which they concentrate on a specific skill of art.
- Communicated with the students in areas in which they need improvement and in which they have reached an achieving level.
- Coordinated with the parents/ guardians to ensure student's success. .

Customer Service Representative | Walgreens December 2020 - May 2021

- Successfully did multiple cash and card transactions to help check out customers' items.
- Monitored cash controls and internal controls to ensure inventory and sales was accounted for.
- Ensured all procedures were in compliance with the policies of Walgreens.
- Assisted customers in locating what they acquired in the store and ensured customer satisfaction.

Projects

Financial Statement Analysis Project | Financial Accounting November 2023 - December 2023

- Analyzed two companies' recent 10k filings with their financial statements and used a variety of ratios to examine the best investment.
- Created a financial report regarding current ratios, profitability ratios, earnings per share, etc. to explore which company is the best to invest in.
- Made recommendations to management of what to improve on to ensure profitability.

Volunteer Work | Cover Against Corona, Dougherty Valley High School April 2020 - August 2020

- Delivered masks to healthcare workers and hospitals during the pandemic with a team of students from Dougherty Valley High School within five months.
- Hosted meetings and events for people to donate excess masks they have and ensure they reach healthcare facilities properly.
- Created a social media page to promote donations, announcements, and meetings related to the project.
- Designed logos, and different posts with various attractions to catch the audience's attention.

Relevant Coursework

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| • Financial Accounting | • Business Programming | • MicroEconomics |
| • Business Calculus | • Managerial Accounting | • Computer Tools for Business |
| • Business Statistics | • Business Law | • Pedagogy for Education |

Technical Skills

- Skills: Microsoft Excel, Microsoft Word, Microsoft Powerpoint, Google Drive, Canva, and Zoom.
- Languages: English (Fluent), Hindi (Fluent), Sindhi (High Proficiency), and Spanish (Medium Proficiency).