

Thomas Dinh

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OBJECTIVE

Seeking a spring internship in a reputed information technology firm where my acquired experience/skills in networking and technology will provide excellent assistance and high touch services to clients.

EDUCATION

B.S. in Business Administration, Concentration in Management Information Systems

Graduation Date: Spring 2024

San Jose State University, San Jose, CA – GPA: 3.587

Relevant Coursework: Financial Accounting, Managerial Accounting, Public Speaking

EXPERIENCE

Sales Associate, Crocs, Milpitas, CA 12/2021 – Present

- Greeted and interacted with consumers in a friendly and welcoming manner
- Recommended merchandise along with current sales and promotions to fit consumer needs
- Completed all cleaning, stocking and organizing tasks in designated sales area
- Prioritized assisting consumers over completing other routine tasks in the store
- Contributed to team success by exceeding team sales goals

Crew Member, Hot Dog on a Stick, Milpitas, CA 6/2019 – 12/2019

- Demonstrated flexibility and adjusted to the fast-paced and busy working environment
- Recorded customer orders and repeated them back in a clear and understandable manner
- Served fresh, hot food with a smile in a timely manner
- Quickly and efficiently processed payments and made accurate change
- Maintained a clean and healthy work area

SKILLS

Technical: Proficient in Microsoft Office, Familiar with Python

Personal: Organizational skills, Adaptability, Time management, Accuracy and attention to detail

Languages: Bilingual in English and Vietnamese

Activities: Dragon Boat Club at SJSU