

TYLER RIZZI

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San Jose, CA 95112

EDUCATION

San Jose State University - San Jose, CA *Expected in 06/2025*
Bachelor of Science: Management Information Systems

- Also pursuing a minor in Computer Science

Christopher High School - Gilroy, CA *06/2021*
High School Diploma

- Member of Community Outreach Club
- Relevant Coursework Completed: Computer Science & Computer Science Principles A
- Awarded Principal's List Senior Year
- Officer of Creative Coders Club

PROFESSIONAL SUMMARY

Organized and dependable candidate successful at managing multiple priorities with a positive attitude. Willingness to take on added responsibilities to meet team goals. Looking to develop and improve skills with real-world experience.

SKILLS

- Problem Detection and Resolution
- Decision Making
- Clear Communication
- Stress Tolerance
- Attention to Detail
- Time Management
- Problem Solving
- Python Programming
- Java Programming
- Project Management

PROFESSIONAL EXPERIENCE

Server | Pop's Public House - Gilroy, CA *08/2023 - Current*

- Handled cash transactions accurately, contributing to balanced daily financial reports.
- Demonstrated strong multitasking skills by managing multiple tables

simultaneously without compromising service quality.

- Contributed to inventory management by monitoring stock levels and notifying management when supplies were low.

Store Support Associate | Whole Food Market - San Jose, CA *01/2022 - 08/2022*

- Approached each problem with fresh mind and analytical strategies to quickly resolve concerns.
- Used POS system to process sales, returns, online orders and gift card activations.
- Maintained customer satisfaction with quick and professional handling.
- Applied strong leadership talents and problem-solving skills to maintain team efficiency and organize workflows.

Bus Boy | Westside Grill & Bar - Gilroy, CA

11/2018 - 05/2021

- Worked quickly, communicated with other staff and always looked for better ways of completing tasks to improve productivity.
- Organized and cleaned.
- Delivered smooth and timely service to customers.
- Trained new staff in bussing and cleaning procedures.
- Worked well in diverse team settings by partnering with others to complete tasks.