

Toeta Saleutogi

Contact San Francisco, CA 94133 (628) 208-1014 Tsaleutogi03@gmail.com	Objective Fast-learning and hardworking individual with an eager to learn and provide next-level customer service
Education San Jose State San Jose, CA 2023 - present Lowell High School San Francisco CA High School Diploma (2023)	Experience <i>Summer of 2023</i> Intern • Front desk • Comfort Inn and Suites <ul style="list-style-type: none">• Greeted customers, patrons, or visitors• Issued room keys to guest• Assisted guest with information regarding shuttle times <i>Summer of 2022</i> Intern • Sales representative • Cutco Cutlery <ul style="list-style-type: none">• Recommended products or services to customers• Described merchandise and explain use of merchandise to costumers• Greeted and talked to costumers in a professional and friendly manner through the phone <i>Summer of 2022</i> Paid Intern • Biotechnology lab work • CCSF <ul style="list-style-type: none">• Obtained knowledge with understanding bacteria and how each DNA differs from one another• Analyze operational or research data• Learned how to handle and use lab equipment in a safe matter <i>Summer of 2021</i> intern • Digital Marketing <ul style="list-style-type: none">• Designed my own products• Learned basic concept knowledge of digital marketing• Designed clothing
Key Skills Detail Oriented Fast Learner Open Minded Strong organizational skills Leadership skills	 <i>Summer of 2021</i> intern • Marker100 <ul style="list-style-type: none">• Worked with clay and learned different ways to shape it <i>Fall 2020-Spring 2021</i> intern • MYEEP <ul style="list-style-type: none">• Got trained on how to create a good resume• Attended mock interviews• Learned networking skills with other students and colleagues