

Toeta Saleutogi

Contact

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Education

San Jose State
San Jose, CA
2023 - present

Lowell High School
San Francisco CA
High School Diploma
(2023)

Key Skills

Detail Oriented
Fast Learner
Open Minded
Strong organizational skills
Leadership skills

Objective

Fast-learning and hardworking individual with an eager to learn and provide next-level customer service

Experience

Summer of 2023

Intern • Front desk • Comfort Inn and Suites

- Greeted customers, patrons, or visitors
- Issued room keys to guest
- Assisted guest with information regarding shuttle times

Summer of 2022

Intern • Sales representative • Cutco Cutlery

- Recommended products or services to customers
- Described merchandise and explain use of merchandise to costumers
- Greeted and talked to costumers in a professional and friendly manner through the phone

Summer of 2022

Paid Intern • Biotechnology lab work • CCSF

- Obtained knowledge with understanding bacteria and how each DNA differs from one another
- Analyze operational or research data
- Learned how to handle and use lab equipment in a safe matter

Summer of 2021

intern • Digital Marketing

- Designed my own products
- Learned basic concept knowledge of digital marketing
- Designed clothing

Summer of 2021

intern • Marker100

- Worked with clay and learned different ways to shape it

Fall 2020-Spring 2021

intern • MYEEP

- Got trained on how to create a good resume
- Attended mock interviews
- Learned networking skills with other students and colleagues