




## Ulisses Campos Leiba

 [San Jose, CA]

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### Professional Summary

Detail-oriented Information Systems Specialist with hands-on experience supporting technology infrastructure and data systems in an automotive service environment. Skilled in managing information systems, troubleshooting software and hardware issues, and implementing process improvements to enhance operational efficiency.

### Work Experience

- Information Systems
- California Collision Tires — [San Jose, California]
- Dates of Employment: June 2021 – 2023

- Managed company computer systems, network connectivity, and software updates to ensure daily business operations ran smoothly.
- Maintained and organized customer and inventory databases, improving data accuracy and accessibility.
- Assisted in upgrading POS and scheduling systems to improve service speed and customer satisfaction.
- Implemented data backup procedures and security measures to protect company and customer information.

### Education

- [San Jose State University — [San Jose, CA]
- [Graduation in progress]

### Technical Skills

- Network Administration
- Systems Analysis & Troubleshooting
- Microsoft Office & Google Workspace
- Hardware/Software Installation & Maintenance
- Cybersecurity Basics

### Professional Attributes

- Strong analytical and problem-solving skills
- Excellent communication and teamwork abilities
- Adaptable to fast-paced, technical environments
- Commitment to system reliability and data integrity