

VERONIKA KUDRIAVTCEVA

San Jose, CA 95117 | (669) 263-1499 | kudriavtceva.veronika@gmail.com | linkedin.com/in/veronika-kudriavtceva

EDUCATION

SAN JOSE STATE UNIVERSITY, San Jose, CA

B.S., Business Administration, Management Information Systems Concentration

Cumulative GPA: 3.77/4.0 GPA

Relevant Coursework: Introduction to Business Programming

WORK EXPERIENCE

PROJECT MANAGEMENT INTERN

Jun 2024 – Oct 2024

Veronix Corporation – San Jose, CA

- Performed quality assurance testing on 10+ enhancements weekly, identifying bugs and pre-verifying the implementation of fixes to ensure customer satisfaction under the supervision of the senior manager.
- Tracked 50+ customer portal tickets and tasks in Jira and Jazz/Rational Team Concert (RTC) and created a summarized version with instructions for how to recreate scenarios for the in-house portal for software developers to use at their convenience.
- Contributed to weekly cross-functional team meetings alongside a senior project manager regarding task prioritization and project status, ensuring that all team members were aligned on priorities.

EXTRACURRICULAR ACTIVITIES

VICE PRESIDENT OF PROFESSIONALISM (WARDEN)

Dec 2024 - Present

Alpha Kappa Psi, Omega Phi Chapter – San Jose State University

- Maintain an ongoing organized attendance record for 42 members and their participation through Excel, assigning and recording penalty points when necessary.
- Serve on the Executive Board and collaborate with ten other members in organizing Chapter Meetings and professional events.

VICE PRESIDENT - ALPHA OMICRON CLASS

Sept 2024 – Nov 2024

Alpha Kappa Psi, Omega Phi Chapter – San Jose State University

- Organized and executed meetings between the Class Executive Board and Committee Vice Presidents to maintain cross-functionality of the Alpha Omicron Class and effective communication between leadership.
- Developed an Excel task management system that tracked class-wide projects and individual tasks, ensuring accountability and transparency for 21 members and maintaining a weekly 95% completion rate.
- Oversaw the work of five committees and weekly events, including fundraising and service initiatives twice a week, as well as professional and financial workshops weekly.

PROJECTS

PARKEZ LLC, BUSINESS PLAN – FINANCE TEAM

November 2024

Alpha Kappa Psi, Omega Phi Chapter – San Jose State University

- Worked with 21 members to create a comprehensive business plan for a mobile app that would be used for short-term parking rentals as a solution to parking shortages in cities like San Jose.
- Led the creation of seven-year financial projections for the income statement, balance sheet, and cash-flow statement, collaborating with the other teams on the project and gathering key data for accurate projections.
- Presented the financial forecasting portion in a 20-minute group presentation to an audience of 60+ organization members, followed by questioning.

ADDITIONAL

Technical Skills: Jira, Rational Team Concert (RTC), Office 365, Google Workplace, Python

Languages: Fluent in English and Russian

Awards: SJSU Dean's Scholar Fall 2023, Spring 2024