

Wendy Magday

San Jose, CA 95122

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Professional Summary

A reliable student who will do anything to be successful in every role she is given.

Authorized to work in the US for any employer

Work Experience

Server

Olive Garden-San Jose, CA

February 2023 to Present

- Promote guest satisfactory
- Prepare soups, salads, and breadsticks
- Serve entrees, appetizers, and desserts
- Clear tables
- Process transactions
- Take and memorize orders
- Handle a high volume of customers regularly

Barista/Cashier

Teaspoon-San Jose, CA

July 2022 to Present

- Greet and interact with customers friendly and professionally
- Take customer's orders
- Operate POS system
- Prepare drinks
- Maintain a clean and tidy work area
- Satisfy customer complaints calmly and maturely
- Kitchen duties: brew teas, chop fruits, prepare toppings; jelly, pudding, and etc., prepare milk tea and syrups, and cleaning
- Worked catering jobs under Teaspoon
- Worked concession stands at Stanford under Teaspoon
- Worked in multiple locations in the area

Barista/Cashier

R&B Tea-San Jose, CA

October 2021 to July 2022

- Greet and interact with customers with a smile
- Take customers orders

- Prepare drinks
- Operate POS system
- Clean and tidy work area
- Satisfy customer complaints calmly and maturely
- Kitchen duties: chop fruits, prepare toppings; jelly, pudding, and etc., prepare milk tea and cleaning

Tutor/Mentor

Unique Stars Academy-San Jose, CA

September 2019 to January 2020

- Worked with children from kindergarten to the sixth grade
- Provided tutoring for all core subjects: Math, English, and History
- Ensured improvement in grades for all students in the program
- Successfully tutored 30 students every day
- Met and collaborated with students' parents to ensure high quality learning at home and during the program

Education

Associate's Degree to Transfer in Business Management

De Anza College - Cupertino, CA

June 2022 to Present

Bachelor's degree in Business Information Systems

San Jose State University - San Jose, CA

August 2024 to June 2026

Skills

- Communication skills
- Leadership
- Barista Experience
- Experience working with students
- Tutoring
- Presentation skills
- Math
- Volunteering
- Golf
- Public speaking

Languages

- Ilocano - Intermediate
- English - Expert
- Tagalog - Intermediate

Certifications and Licenses

Food Handler Certification

Additional Information

- GPA of 3.87
- Coursework: Business Magnet Program (Classes: Intro to Business, Accounting, Economics of Business Management)
- Over 30 hours of community service