

# WILLIAM NGUYEN

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## Skills

- Organization and Planning
  - Budget Management
  - Time Management
  - Team - Oriented
  - Problem Solving
  - Leadership
  - Goal - Oriented
  - Effective Communication
  - Microsoft Office
  - Google Suite
  - Fluent in Vietnamese
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## Education

Expected Graduation in 2024  
San José State University

Bachelor's of Science  
Management Information  
Systems

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## Relevant Coursework

- System Analysis and Design
- Networking and Data Communications
- Legal Environment of Business
- Computer Tools for Business
- Business Programing
- Business Statistics

## Objective

Hard-working college student looking for an internship in information technology. Aim to use the knowledge gained from Bachelor of Science, Management Information Systems courses at San Jose State University and dedicated work ethic to provide the best-added value to an internship opportunity. Passionate about learning about the intersection of business and technology.

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## Experience

### San Jose State Marketing Association (MA) 2022 - Present

#### Events Planning Committee

- Collaborating with a team to organize, plan, and execute marketing, social, and fundraising events
- Attending weekly meetings which included discussions about budget limitations as well as previous event feedback and turnout
- Planned & organized a fundraising event that raised over \$1,800 in a span of two days

### St. Maria Goretti Church 2016 - 2020

#### Organizational Officer

- Lectured and managed a class of 20 students weekly
- Organized and coordinated charity events and other annual celebrations
- Collaborated with other officers to develop strategies to improve the quality of education provided by St. Maria Goretti

## Volunteer Experience

### San Jose State Management Information Systems Association (MISA) 2022 - Present

#### Member

- Attending weekly tech panels, networking events, and guest speaker events
- Networking with various professionals, guest speakers, and alumnus within the MIS field

### San Jose State Vietnamese Student Association (VSA) 2021 - Present

#### Member

- Participating in volunteering events within the community such as collecting and donating canned foods
  - Networking with leaders within the community through guest speaker events held at the Vietnamese American Service Center (VASC)
  - Organized and performed in the annual Vietnamese culture show with had a turnout of over 250 people including several sponsors for VSA
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## Projects

### Business Marketing Class (In partnership with Hunger at Home)

#### Developed Viable Marketing Strategies for Nonprofit Organizations

- Collaborated in a team to analyze and perform a SWOT analysis on Hunger at Home compared to other nonprofit organizations
- Identified potential fundraising sources, sponsors, and business partners
- Created a marketing campaign and presented it to the CEO of Hunger at Home, Ewell Sterner